



COOK COUNTY JUSTICE ADVISORY COUNCIL

Gun Violence Prevention and Reduction Grant Opportunities



March 14, 2022

Pre-Submittal Conference

AGENDA



- Pre-Submittal Conference Goals
- Grant Purpose and Overview
- Application Release
- Grant Application Requirements
- Application Timeline
- How to Apply and Application Submission
- Capacity Building Workshops
- Q&A

Questions will be addressed at the end of the session. Time constraints may limit the number of questions discussed in the session but all questions will be addressed in

GOALS



This Pre-Submittal Conference is designed to:

- **Provide detailed information** about a funding opportunity for gun violence prevention programs that address the systemic and root causes of crime and violence.
- **Encourage applications from services providers of diverse size and perspective**, especially from providers service areas with high incidents of gun violence,
- **Answer questions** about the grant application process and requirements.
 - *The JAC cannot answer questions specific to a proposed program or organization.*
- **Share resources** for potential applicants including capacity building workshops on topics such as budgets, reporting and performance metrics.

PURPOSE



The purpose of the JAC Gun Violence Prevention and Reduction Services ARPA Grant:

- Address gun violence in Cook County by funding a diverse array of service providers focused on supporting residents at high risk of experiencing gun violence as either a victim or perpetrator particularly in communities with the highest rates of shooting incidents and shooting-related homicides.
- Services include Prevention and Support Services, Victim Services, Case Management, Hospital Based Services, and Street Outreach and Intervention.

GRANT OVERVIEW



Gun Violence Prevention & Reduction Grants



Program Description

Up to \$65 million in grants are available to service providers to deliver programs that reduce or prevent gun violence in Cook County. Grants are funded through the American Rescue Plan Act (ARPA).



Funding

Grantees will receive \$150,000 to \$18,000,000 for a 3-year period. Organizations will determine an appropriate funding level and submit proposed a budget as part of their application.



Application Timeline

Applications will be open starting March 8, 2022 and are due:

- April 11 (for applications over \$1.5 million) or
- May 9 (for applications under \$1.5 million)

APPLICATION RELEASE



COOK COUNTY
JUSTICE ADVISORY COUNCIL

Gun Violence Prevention and Reduction Grant Opportunities

Notice of Grant Opportunity Released on March 8th

- The following documents on the cookcountyil.gov/JACGrants website are now available for download:
 - 2022 Gun Violence Prevention Application Guide
 - 2022 Gun Violence Prevention Application
 - 2022 Gun Violence Prevention Application (fillable Word Document)
 - 2022 Gun Violence Prevention Application Budget Template (Excel)

APPLICATION TIMELINE



March 8, 2022	Application Release on cookcountyil.gov/JACGrants
March 14, 2022	Pre-Submittal Conference <i>*Optional</i>
April 11, 2022, 5:00pm	Applications for Track 1 (applications of \$1.5 million or more) are due by 5:00pm via Online Application Submission
May 9, 2022, 5:00pm	Applications for Track 2 & Track 3 (applications of less than \$1.5 million) are due by 5:00pm via Online Application Submission
June 16 and July 28, 2022	Anticipated Cook County Board Meetings to approve awards

*Optional Capacity building workshops will be held March 14 - April 8, 2022. Visit for cookcountyil.gov/JACGrants for info.

APPLICANT ELIGIBILITY CRITERIA



Must be a recognized 501(c)(3) or 501(c)(4), or have a fiscal agent who is



Must address gun violence over 3-year period



Must have at least 3 years previous violence prevention, intervention, reduction and community outreach experience



Uses strategies grounded in best available research and data, both quantitative and qualitative



Service an area in at least one geographical cluster where the project will be implemented



Should include practices focused on servicing individuals at high risk of being victims or perpetrators of gun violence

SECTION A: APPLICANT CRITERIA



Section A of the Application should include the following details:

- An overview of the proposed grant application
- Detailed description of the organization's past experience in implementing similar projects
- Organization's ability to execute the proposed project
- Description of subcontracting or partnerships with one or more organizations and specific role in the proposed project

SECTION B: KEY PRIORITIES



Section B of the Application should highlight the following:

- Description of Problem and Target Population
- Detailed description of the Proposed Program
- How the Proposed Program will address the problem
- Identify at least one key program priority
- Implementation Schedule
- Goals, Objectives, and Expected Outcomes
 - (3) Goals
 - (3) Objectives
 - (3) Outcomes

KEY PROGRAM PRIORITIES



Applicants are encouraged to propose creative programming but must incorporate one or more violence prevention strategy:



Victim Services assist those who are impacted by violence as well as that individual's loved ones. This can include emotional support, crisis intervention, counseling, and case management.



Case Management refers to ongoing connection to needed services and supports and can typically involve an assessment to identify needs. Services can be provided to any age group.



Hospital Based Services can include street intervention that arrives at the hospital or programs based in a hospital that engage injured persons during their stay, such as group support and clinical services.



Street Outreach and Intervention refers to credible messengers actively working in the streets to engage individuals who are at immediate or high risk of being victims or perpetrators of violence. Staff build trusting relationships with high-risk individuals so that they can mediate conflicts.



Prevention and Support Services include educational and vocational programming (e.g., afterschool programs, employment programs), legal assistance, mentoring, and behavioral health and wellness programs that provide mental health and substance abuse services.

SECTION C: GEOGRAPHIC CLUSTERS



Plan must service an area in at least one geographic cluster where the project will be implemented. Listed are key community areas and municipalities highlight the highest concentrations of shooting incidents in a given cluster.

SUBURBAN COOK COUNTY	CHICAGO
<p><u>Cluster #1 County Suburb South</u> Key Municipalities: Blue Island, Calumet City, Calumet Park, Chicago Heights, Dolton, Harvey, Markham, Park Forest, Riverdale, Sauk Village, South Holland,</p>	<p><u>Cluster #1 Chicago South</u> Key Community Areas: Englewood, West Englewood, Auburn Gresham, Roseland, Chatham, West Pullman, South Chicago, Washington Heights, Grand Boulevard, Gage Park, South Deering, Calumet Heights, East Side</p>
<p><u>Cluster #2 County Suburb West</u> Key Municipalities: Bellwood, Maywood</p>	<p><u>Cluster #2 Chicago West</u> Key Community Areas: Austin, North Lawndale, South Lawndale, Humboldt Park, West Garfield Park, East Garfield Park, Near West Side, Belmont Cragin</p>
<p><u>Cluster #3 County Suburb-wide</u> Key Municipality: Evanston</p>	<p><u>Cluster #3 Citywide (includes City North)</u> Key Community Areas: Logan Square, Rogers Park</p>

SECTION D: FUNDING TRACKS



Applicants will design a three-year budget based on the specific needs of their proposed program. Budgets must fit into one of the following ranges, or funding tracks:

Track	Total Proposed Grant Amount <i>(Spread over the 3 year Grant Period)</i>	Application Due Date*
Track 1	\$1,500,000 - \$18,000,000	April 11, 2022 5:00pm
Track 2	\$600,000 - \$1,500,000	May 9, 2022 5:00pm
Track 3	\$150,000 - \$600,000	May 9, 2022 5:00pm

**The funding track the applicant selects will determine when their grant application is due*

FUNDING TRACKS: EXAMPLES



The total proposed budget is based on a three-year period. Equal distribution of the proposed budget over the three-year period is not required.

Track	Total Proposed Grant Amount	Year 1	Year 2	Year 3
Track 1	\$5,000,000	\$1,000,000	\$1,500,000	\$2,500,000
Track 2	\$1,200,000	\$400,000	\$400,000	\$400,000
Track 3	\$500,000	\$50,000	\$150,000	\$300,000

SECTION E: RACIAL & HEALTH EQUITY PLAN



The Racial and Health Equity Plan should include the following:

- How the proposed program will ensure equity in access to services
- How the proposed program will reduce racial and health disparities
- How will members of the communities impacted be engaged in the proposed program
- Provide organization demographic data: Board members, staff, clients

SECTION F: APPLICATION BUDGET



Each Application Budget should meet the following requirements:

- The Application should include a (3) year proposed budget
- Budgets should include cost breakdown and narrative for each project year
- The applicant organization must either have an annually negotiated indirect cost rate agreement (NICRA) or elect to use a standard de minimis rate of 10%
- If an organization has a NICRA, the NICRA should be submitted in the Application Appendices
- Budgets should be submitted in the provided budget template in Excel

ALLOWABLE COSTS



Allowable costs supported through this solicitation include the following:

- **Personnel** providing direct services and supervisory personnel to the extent that they are engaged in providing services to these target communities and residents;
- **Hiring and training costs** for the above personnel that provide for their professional growth, development, and knowledge regarding best practices for the execution of their grant programs;
- **Equipment and supplies** integral to providing program services;
- **All program operating costs** related to providing services and prorated for use of this program, including: Rent for program space, Utilities, Supplies, Staff travel related to other allowable expenses;
- **Contractual expenses** necessary for the execution of the program, including subaward costs for collaborative partners included on collaborative applications.

UNALLOWABLE COSTS



Costs that can not be supported through this solicitation

- Land acquisition, New construction, A renovation, lease, or any other proposed use of a building or facility that will either result in a change in its basic prior use or significantly change its size,
- minor renovation or remodeling of a property either listed or eligible for listing on the National Register of Historic Places or located within a 100-year flood plain, Implementation of a new program involving the use of chemicals,
- Capital expenditures, to acquire capital assets or expenditures to make additions, improvements, modifications, replacements, rearrangements, reinstallations, renovations, or alterations to capital assets,
- Fundraising activities,
- Lobbying

APPENDICES CHECKLIST



Category	Supporting Documentation
Key Personnel	<input type="checkbox"/> Applicant must identify key personnel and/or volunteers committed to this project.
501(c)(3)	<input type="checkbox"/> The applicant shall submit a copy of the IRS Determination Letter or Affirmation Letter exhibiting that the Corporation is tax exempt under 501(c)(3) and 501(c)(4)
Current Certificate of Good Standing	<input type="checkbox"/> Please see Corporation/LLC Search/Certificate of Good Standing (ilsos.gov)
Copy of Articles of Incorporation	<input type="checkbox"/> If amended from the Illinois Secretary of State, must submit Copy of Amended Articles of Incorporation
Board of Directors	<input type="checkbox"/> Applicant must include list of Board of Directors and provide their demographic data.
Letters of Recommendation	<input type="checkbox"/> Must submit 3 letters, from individuals not employed by Cook County
Financial Statements	<input type="checkbox"/> Submit your A133 Single Audit, if applicable. Otherwise, submit your latest audited financials. If you do not have audited financials, you may submit other financial documents for consideration.
Budget Form and Budget Narrative	<input type="checkbox"/> Applicants shall provide a detailed Budget using the provided Budget and Budget Narrative Form that includes a cost breakdown for the aforementioned program plan activities for the full 36-month funding period. The document should be submitted in the Excel form provided.
Designated Agency Contacts	<input type="checkbox"/> Applicant must complete form in appendix about point of contact at applicant’s organization.

APPENDICES CHECKLIST



Category	Supporting Documentation
Letters of Collaboration	<input type="checkbox"/> If an applicant is partnering with other organizations on this program, each partner agency/entity must submit a Letter of Collaboration.
Legal Actions Statement	<input type="checkbox"/> Provide a list of any pending litigation in which the Applicant may experience significant financial settlement and include a brief description of the reason for legal action. If the Applicant does not have any legal actions, the Applicant shall indicate in a statement that there are no pending Legal Actions in this section.
Conflict of Interests Statement	<input type="checkbox"/> Provide information regarding any real or potential conflict of interest. Failure to address any potential conflict of interest may be cause for rejection of the proposal. If an Applicant is recommended for an award, they will need to complete an Economic Disclosure Statement. If the Applicant does not have any conflicts of interest, the applicant shall indicate “Not Applicable” in this section.
Federal Negotiated Indirect Rate Agreement	<input type="checkbox"/> This is applicable if an applicant has a Federal Negotiated Indirect Cost Rate Agreement (NICRA) in place

SECTION H: CRITERIA



Below are some of the criteria that will be used to score and evaluate applications:



Organization Capacity

- Qualified staff responsible for oversight
- Evidence of successful past program or completing similar program



Program & Implementation Schedule

- Provides program design that reaches intended audiences
- Provides implementation schedule and timeline for implementation of project



Goals, Objectives, and Expected Outcomes

- Ability to ensure monthly and quarterly reporting
- Demonstrated capacity to track, monitor, and report on program metrics



Target Population

- Demonstrates need for project
- Identifies target population and provides detailed description of target population to be served



Clarity and Reasonableness of Proposed Costs:

- Proposed cost estimates are reasonable
- Project budget is complete



APPLICATION STEPS:

1. Download application & application guide from cookcountyil.gov/JACGrants (available 3/8)
2. Complete your application and gather all required documentation
3. The link for application submission will becoming available on the JAC website on 3/21
4. Return to the JAC grants website to submit your application:
 - Input your organization's general information and preferred contact for the grant
 - Upload your completed application and required documentation
 - Click submit *this is your final submission

**It is recommended to submit early to avoid a potential delay caused by a high volume of last-minute applications.*



APPLICATION SUBMISSION STEPS:

1. Applications must be submitted online at cookcountyil.gov/JACGrants beginning 3/21
2. Please submit the following documents as follows:
 - Application Narrative- (Upload as a PDF)**
 - Application Appendices Checklist- (upload all appendices in one PDF document)**
 - Budget Form- (upload as an Excel document)**

CAPACITY BUILDING WORKSHOPS

March 14 - April 8, 2022



COOK COUNTY
JUSTICE ADVISORY COUNCIL

Gun Violence Prevention and Reduction Grant Opportunities

Optional capacity building workshops are designed to provide general support on grant applications. Workshops will be facilitated by Guidehouse, a Cook County partner. Visit for cookcountyil.gov/JACGrants to register.



Application **March 25, 2022**

Topics include:

- Writing a compelling grant application
- Budgets and categorizing costs (ex. indirect rates)
- Registering for SAM.gov and a DUNS number



Program Design **April 1, 2022**

Topics include:

- Goal Development
- Program planning
- How to align program goals and performance metrics



Monitoring & Reporting **April 8, 2022**

Topics include:

- Program evaluation
- Tracking metrics and key performance indicators
- Federal compliance
- Procurement

Questions?

Please submit questions using the Q & A chat feature

*Written answers to all questions will be published on March 21, 2022

*The JAC cannot answer questions specific to a proposed program or organization



APPLY: cookcountylil.gov/JACGrants
CONTACT: JAC.Info@cookcountylil.gov